

Meeting Summary

Inyo – Mono Regional Water Management Administrative Committee Meeting

Date: Tuesday, September 17, 2013
Conference call, with in-person
Option: at CalTrout office (3399 Main St., Mammoth Lakes)
10:00 am – 12:00 pm

Call-in option:
1-866-210-1669
passcode: 6194641#

Call-in locations

1. California Trout Office
3399 Main St. Suite W6
Mammoth Lakes, CA 93546
2. Alan Bacock
820 Watson street
Big Pine, CA 93513
3. Heather deBethizy
9410 Trooper Trail
Bozeman, MT 59715

Action Items:

- Admin. Committee will draft a letter to the Central Sierra Board of Directors laying out terms and conditions on how to proceed forward with invoicing for the Round 1 Implementation Grant. The M7 will be circulated the letter prior to the Sept. 25 Group meeting and Irene Yamashita will draft a letter from the M7 to Valerie Klinefelter to give her notice of the forthcoming letter to her board. The terms of the letter will be what were discussed in the meeting of compiling invoices 2, 3, and 4 into one final invoice that should be submitted to DWR three weeks from Oct. 21, 2013.
- The Admin. Committee will contact Central Sierra for a financial update to date on the grant with a specific a specific request for an update on the administrative expenditures.
- Maya Weinhart and Leroy Corlett will meet to revise the Pine Glade Association letter from the Group to the USFS.

AGENDA

1. Welcome and Introductions
2. Public Comment Period
3. Round 2 Implementation Grant
 - a. Preliminary funding recommendations expected late September
4. Round 1 Implementation Grant
 - a. Report from Program Office on progress of work directed by Admin. Comm. 7/15/13
 - b. Invoicing progress and procedures

5. Visioning for the future of Inyo-Mono IRWM Program
 - a. Proposed “buckets” of work
 - General programmatic work
 - Stakeholder projects
 - Climate change
 - Database/GIS
 - Capacity building
 - State-level water planning/legislation
 - Environmental stewardship
 - Tribal coordination
 - Education and outreach
 - Sierra-wide regional coordination
6. California Water Bond
7. General updates and announcements
8. Review of action items from the meeting
9. Next Admin. Committee Meeting

AGENDA

Meeting called to order: Leroy Corlett called the meeting to order at 10:02 am

1. Welcome and Introductions

Attending in Person

- Leroy Corlett, Indian Wells Valley Water District
- Irene Yamashita, Mammoth Community Water District
- Mark Drew, California Trout / Inyo – Mono IRWMP
- Holly Alpert, Inyo-Mono IRWMP
- Maya Weinhart, Inyo-Mono IRWMP

Attending Via Conference Line

- Alan Bacock, Big Pine Paiute Tribe
- Heather deBethizy, Mono County
- Dan Moore, Round Valley School
- Harvey VanDyke, Wheeler Crest CSD
- Bruce Woodworth, Central Sierra RC&D ???

2. Public Comment Period

- No public comment

3. Round 2 Implementation Grant

- b. Preliminary funding recommendations expected late September

- Mark Drew reported that based on what he has been told by DWR, they will come out with draft recommendations for the Round 2 Implementation Grant in late September. IRWMP will act if we get a recommendation of zero. If we do get recommended funds the recommendation amount will likely stay and will not get lowered. The Program Office is hopeful that we will get the full \$2.4 million recommendation.

4. Round 1 Implementation Grant

a. Report from Program Office on progress of work directed by Admin. Comm. 7/15/13

- There was an extensive discussion amongst the Admin. Committee and M7 on how to move forward with invoicing for the Round 1 Implementation Grant. Leroy explained that he was the one who asked for this discussion to happen because it has been a long time since the grant began and project proponents need to be reimbursed. Recently Leroy has asked Valerie Klinefelter for an update on the invoice and she sent him an update but not the financials which the Admin. Committee feels they need to make decisions on how to move forward.
- **Action Item:** The Admin. Committee will contact Central Sierra for a financial update to date on the grant with a specific request for an update on the administrative expenditures.
- There were concerns expressed in the discussion that certain project proponents such as California Trout and Round Valley School board are becoming increasingly concerned that they will never get the money from the grant because it has taken so long to date.
- Harvey VanDyke explained that Valerie just submitted the final paperwork to DWR for invoice one and we should hear back within the next week on its progress. However, during the meeting Holly Alpert was able to contact Jen Wong from DWR and Jen clarified that she did receive Valerie's last submittal and she expects there to be one more round of changes, and with the four amendments that have been submitted it should be a few weeks before invoice one is finalized.
- There was further discussion on why invoice one has taken so long because the first draft of the invoice was submitted to DWR in February or March. Harvey and Dan Moore explained that there have been a lot of issues with formatting, which has resulted in the invoice having a lot of revisions to attain the necessary formatting.
- Irene Yamashita and Mark Drew both expressed their concerns with how long the process has taken in general because there are consistent hold ups and times when Valerie has been tough to pin down to get answers or clarification to allow things to move forward.
- There was a discussion among all participants of the meeting on whether we should change direction on invoicing to ensure there are no future holdups. The options brought up were:
 - Asking Valerie to come to the Eastern Sierra one day and all the M7 will work with her to get all the paperwork for the next invoice completed.
 - Writing a letter to her board expressing our concern or attending a board meeting.
 - Getting another fiscal agent on the grant, which both Harvey and Dan said was too late in the process for a complete change.
 - The Program Office take over the administrative responsibility from Central Sierra and be paid from the grant, which the group agreed was a good option, however we need to know how much administrative money is left in the grant to know whether this can be an option.
- Mark brought up the idea of compiling invoice 2, 3, and 4 into one invoice which will take invoicing to Sept. 30, 2013. The group agreed that if that it would be ideal.
- The Admin. Committee and M7 then agreed on the sending a letter to the Central Sierra board expressing their concern on the invoicing process to date and with suggestions on moving forward of having the next invoice combine invoices 2, 3, and 4 which would take the invoice to September 30, 2013 and having all project proponents submit necessary paperwork for that lump invoice to Valerie by Oct. 21, 2013. She will then need to have a draft invoice submitted to DWR within three weeks after Oct. 21, 2013. If that is not done then an option needs to be discussed of handing of the administrative duties of the grant to the Program Office.
- **Action Item:** Admin. Committee will draft a letter to the Central Sierra Board of Directors laying out terms and conditions on how to proceed forward with invoicing for the Round 1 Implementation Grant. The M7 will be circulated the letter prior to the Sept. 25 Group meeting and Irene Yamashita will draft a letter from the M7 to Valerie Klinefelter to give her notice of the forthcoming letter to her board. The terms of the letter will be what were discussed in the meeting of compiling invoices 2, 3, and 4 into one final invoice that is submitted to DWR three weeks from Oct. 21, 2013.
- Mark said that we need to introduce the letter to the group next week and figure out a way to get approval as soon as possible.

- Leroy and Irene both said that we need to figure out our standing with the next round of invoices and grant funding and that someone from Central Sierra needs to be on the call next week for the group meeting.
5. Visioning for the future of Inyo-Mono IRWM Program
- a. Proposed “buckets” of work
- Mark briefly reported that he and Holly took a walk and discussed the future of the program and what a successful program should incorporate. They came up with the following work or “buckets” of work which are noted below. Now that the work is broken out a budget needs to be placed next to the work and a funding strategy for each category of work. There will be further discussion on this at a later time.
 - General programmatic work
 - Stakeholder projects
 - Climate change
 - Database/GIS
 - Capacity building
 - State-level water planning/legislation
 - Environmental stewardship
 - Tribal coordination
 - Education and outreach
 - Sierra-wide regional coordination
6. California Water Bond
- Mark briefly reported that there are two bills in the senate currently; however, there is nothing large moving forward on the calendar of events. Mark explained that we are tracking the bond and will keep updating the group on its progress.
7. General updates and announcements
- Holly reported that the afternoon of the Group meeting includes a South Lahontan regional forum at the same location. Holly would appreciate help on getting the word out about the forum. DWR will be at the Forum. More information on the Forum is available at <http://inyo-monowater.org/2013/09/second-south-lahontan-regional-forum-on-water-management-and-planning/>
 - Maya Weinhart reminded the group about Match Forms being due on October 15, 2013. The forms can be found at <http://inyo-monowater.org/resources/downloadable-forms/>
 - Leroy said that he would like to edit the Pine Glade Association letter.
 - **Action Item:** Maya and Leroy edit the letter for Pine Glade Association.
8. Review of action items from the meeting
- Maya reviewed the action items.
9. Next Admin. Committee Meeting

Meeting Adjourned: Leroy Corlett adjourned the meeting at 11:32am.